FREQUENTLY ASKED QUESTIONS

With regards to your questions, below are some of the information that is ready, and others will be sent to you as soon as we get confirmation about:

1. What is the time for the booth set up and tear down?
   Exhibit setup hours Monday 6\textsuperscript{th} (5:00AM to 11:00PM)
   Tear down starts at 5pm on the last day.

2. What are the exhibit hours?
   (Tuesday 7\textsuperscript{th} of April to Thursday 9\textsuperscript{th} of April 9:00AM to 4:00PM)

3. What is the best way to register our attendees for the conference?
   (TBC)

4. Is there a deadline for the online registration?
   Yes. The deadline is March 26, 2020

5. Address for shipping our materials to the conference?
   Conference Hotel: Jumeirah hotel
   Address: Jumeirah Messilah Beach Hotel &Spa
   Al Ta’awun Street
   P.O. Box 3522 Safat, Kuwait.

6. When our materials should arrive?
   Before two weeks of the conference.
   15/March/2020 perfect day to ship them.

7. Anticipated number of delegates?
   We are expecting 400 to 600 delegates

8. Is the counter table that comes with the shell scheme, is it a lockable cabinet?
   Yes, The counter table is lockable.

9. Is the round table in the shell scheme included in the package?
   No, you must order it separately.

10. Can we rent/purchase an attendee list?
    We can offer the list before the conference, for free.

11. Is there a printed program guide for this conference?
    Yes.
12. What is the cost to register additional member?
The amount is:
Delegates from outside Kuwait: $250 per person.
Kuwait residence: $50 per person.
Student: $100 per person. (with the proof that they still student)
Speakers: $50 per person.

13. What day is the gala dinner?
Gala Dinner is on 8th of April at 7:30pm.

14. Who is invited at the Gala Dinner?
All delegates and exhibitors are invited.

15. Is there any lighting provided in our booth? If so, can you describe? What kind of power adaptor/convertor should our people bring?
Yes, there is light provided in your shell scheme booth.
You will need a 3-pin power socket converter.

16. Can you confirmed if our company information will be listed in printed program guide or online?
Yes. Your company information will be listed on the conference program.
You could place your Company advertisement for $700 on full page AD.

17. What is the duration of the product presentation slot?
25 Minutes per session.
You can place your product presentation slot for $1,500.

18. Is there a complimentary snack in the meeting room?
There is none. You must arrange the snack from the hotel.

19. Is wi-fi available in the venue?
Yes. Wi-fi connection is complimentary.

20. During this year's conference, can our on-site person select our booth for next year?
Not yet. The venue for next year’s event has not been decided.

21. What is the capacity in each workshop room?
35 persons.

22. How many staff badges do we get with our stand booking?
3 badges delegates.
23. Who is best to contact for costs on backdrop design and for a brochure rack and iPad holder? Please contact Nats
   Email: exhibit.orders@planitrightbh.com
   Mobile number: +973 34336442